APT Changes 2015-2016 for Candidates

The current Appointment, Promotion and Tenure Manual is always available on the Faculty Affairs website under APT:

Overall

- Broader definition of scholarship as the discovery, integration, engagement and transmission of knowledge. Quality of scholarship still assessed through peer review, impact, and significance. Onus remains on candidate to present documentation that his/her work meets unit criteria.
- Entrepreneurial activities that enhance one or more of the three categories of teaching, service, and scholarship should be recognized for consideration in tenure and/or promotion reviews.

Candidate-Specific Changes

- Candidate may nominate collaborators as possible external evaluators, but should provide justification.
- Candidate may indicate if there are specific individuals in the field who might not be expected to give objective reviews as external evaluators.
- Candidates must submit a teaching portfolio including items such as course syllabi, reflective assessments, mentoring and advisement. Further guidance on teaching portfolio available on Faculty Affairs website.
- Faculty may request an agreement specifying modified criteria for tenure or promotion (e.g., if engaged in scholarship in multiple fields or that crosses boundaries of traditional disciplines). Agreement must be approved by the faculty and Chair of the first-level unit, the Dean, and the Provost.
- Faculty will be assigned at least one mentor but are encouraged to seek out multiple mentors.
- Meet annually with chair to review progress and development; chair should provide written feedback after each such meeting.
- Candidate must review and sign/date the following documents at least two weeks prior to departmental deliberation on the APT case:
  - Summary statement of professional achievement
  - Reputation of publication outlets
  - Summary of student evaluations
  - Record of mentoring/advising/research supervision
  - Unit promotion criteria and agreement of modified criteria for promotion or tenure (if applicable)
  - Sample letter requesting external evaluation
  - Reports of peer evaluation of teaching
- Mentoring should be ongoing after tenure; unit heads should provide for the mentoring of each Associate Professor, if desired by the faculty member.